

REQUEST FOR BIDS (RFB)-WORKS



BALAKA DISTRICT COUNCIL

Subject of Procurement	2025-2026 GESD WORKS PROJECT
Date of Issue	Thursday, 04th December, 2025

1. Balaka District Council has budgeted funds under **Governance to Enable Service Delivery (GESD) projects** for the implementation of various projects across Balaka district and intends to apply part of the funds for the **construction project** listed below under **National Competitive Procurement using Request for Bids (RFB)** procedures from eligible bidders.
2. The Chairperson, Internal Procurement & Disposal of Assets Committee, **Balaka District Council** now invites sealed bids from prospective bidders for the construction of the following:

Package	Description of Works	Procurement Reference No.
A	Mkasi Community Day Secondary School Phase II: construction of one (1) school block (2-classroom), furniture (desks and staff chairs), one (1) senior staff house with VIP toilet: administration block (1), water system and electrical connection	MW-BLKDC-526002-CW-RFB

3. Bidding will be conducted in accordance with National Competitive Procurement using Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers-Procurement in Investment Projects Financing" dated November 2020 (Procurement Regulations), and is open to all eligible bidders as defined in the Procurement Regulations.

4. Interested eligible bidders may obtain further information from the Balaka District Council Procurement Unit; and inspect the bidding Documents at the address given below at clause 7 (a) from **08.00 to 12-00; 13.00 to 16.00** hours local time (**Monday to Friday**), except **National Public Holidays**).
5. A complete set of Bidding Documents in English may be **purchased** by interested bidders on request to the address below **on 7 (b)** upon payment of a non-refundable fee of **MK10, 000.00**. Payment for the documents will be made at the **Cash Office**, on the address below **at clause 7 (b)**. The method of payment will be cash or bank certified cheque. Bidding Documents can be collected in soft copy form through email.
6. Bids must be **deposited in the Tender Box**, at the address below at **7(c)** at or before **11.00 hours' local time on Tuesday, 23rd December, 2025**. All bids must be accompanied by a **Bid Securing Declaration** in our format. Late bids shall be rejected. Bids will be opened in the presence of bidders' representatives, who choose to attend at the address below at 7(d) at **11.00 hours, local time on Tuesday, 23rd December, 2025**.
7. a) Documents may be inspected, and issued at: **The Procurement & Disposal Unit, Balaka District Council**

b) Documents will be paid for at **Balaka District Council Cash Office**

c) Documents must be submitted to **The Chairperson,
Internal Procurement & Disposal of Assets
Committee,
Balaka District Council,
Private Bag 1
Balaka.**

d) Address of Bid Opening **Balaka District Council Boardroom**